BOARD OF SELECTMEN

MEETING MINUTES

DECEMBER 4, 2012

The meeting was called to order at 7:08 PM. Present were Selectwoman Bik, Selectmen Chamberland, Haughey, Marchand and Wozniak; Town Administrator Keyes; and Attorney Costello, Town Counsel.

Town Administrator Reports

Contract Employee – Town Administrator – Mr. Haughey moved to establish compensation for Mr. Keyes taking over the interim duties of the DPW Superintendent, seconded by Ms. Bik. Mr. Marchand recused himself.

Mr. Chamberland said according to the Town Charter as he read it, Mr. Keyes does not have to be appointed because he is already acting as DPW Superintendent based on his role as Town Administrator. He was wondering how much this was going to be. Chairman Wozniak said in order to take on additional roles, employees can be compensated and Mr. Keyes requested $750.00. Attorney Costello said the Charter states positions and Mr. Keyes is the appointing authority. He said the scope of his contract states the duties of a Town Administrator; he is not a Superintendent and feels it adds a different level of duty. He said the Board can make the determination if Mr. Keyes can be compensated for assuming the additional duties because he would be adding a scope of service above and beyond. Chairman Wozniak also feels it is above and beyond his duties.

Mr. Keyes said this position would be advertised on the MMA website tomorrow and also in the paper. Attorney Costello said the DPW Superintendent does not need to hold licenses but people working in that department do.

Mr. Chamberland wants to know where the $750 comes from and why it was not discussed with the Board members. Chairman Wozniak said Mr. Keyes put forth that number and the Board members could not discuss it before tonight. Mr. Keyes said the amount Mr. Suprenant received was $1,685.00 and he is asking for less than 50% of what he received. Mr. Haughey endorsed this with the understanding they do due diligence and get in a superintendent soon. Chairman Wozniak said they need a number for the motion, need to make an amendment for 10 weeks and could bring it back if needed. Mr. Haughey amended the motion to include a timeframe of 10 weeks for $750 per week, seconded by Ms. Bik for discussion. Ms. Bik wants to include in the motion for a period of time up to 10 weeks.

Mr. Keyes said he received a resume for the accountant position and will call this week to schedule an interview. He has not pursued a consultant because they cost $125 an hour. Chairman Wozniak wants him to do what he needs to do to get initial funding and get an accounting firm.

Mr. Keyes said the funding for the Interim DPW Superintendent would come out of the superintendent’s line item. Vote three ayes with one nay by Mr. Chamberland.

Cable Operations – Robert Dubois – Mr. Keyes said Mr. Dubois hosts a cable show and recently found out from our insurance carrier that they will not cover things stated over the airway if they are not members of a board or commission. He said the insurance companies are requesting all Towns do this. Mr. Chamberland asked if Mr. Dubois would be covered under Paul Jacobs from Jacob Video. Mr. Keyes said Mr. Jacobs just airs shows through us and as long as anyone meets the conditions he will put it on. Chairman Wozniak said they televise a church service on Sunday and he thinks that should be removed until this issue is solved.

Chairman Wozniak wants to look at the MIIA policy and sit with a MIIA rep. Mr. Haughey wants Attorney Costello to look at this policy, wants a legal opinion and to put a disclaimer on these entities. Attorney Costello said MIIA is trying to cover their losses from non-covered individuals. Chairman Wozniak also wants an opinion from Attorney Costello with respect to MIIA and what they cover. He also wants Mr. Keyes to see if the Town is required to get secondary coverage and if funding can be taken out of the cable fund. He wants this information as soon as possible. Attorney Costello said a disclaimer is not enough, the Town has general liability, and he believes MIIA is trying to force other non-covered entities to get coverage.

Mr. Chamberland asked if they should be relooking at the Cable Commission. Chairman Wozniak said that commission met their goals, wants to receive an opinion from Town Counsel first and would rethink the Cable Commission if they had to.

Ms. Bik made a motion to adjourn the meeting at 7:48 PM, seconded by Mr. Haughey. Vote unanimous.

Respectfully submitted,

Kim Milliken